Booking Sheet For Radio Interviews

Date of interview:

Time of interview (Including time zone): **Live or taped?**

Radio station call letters:

Name of show: **Show URL:**

Twitter name: **Facebook name**

Name of host:

Name of producer or booker:

Contact information for producer or booker:

Station calls guest OR guest calls station (circle one)

Number to call if you're initiating the interview:

Backup number for show:

Duration of interview:

Will you take questions from listeners?

Where interview will air:

Will interview be archived on show's website so you can link to it?

Other relevant information:

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